Mr. John Doe
jdoe@ssrc.org

Personal Information

First Name:

Middle Name/Initial:

Last Name:

Email Address:

If any part of your name appears incorrectly above, please contact democracy@ssrc.org to correct the error(s). Please specify "NAC Research Grants" in the message subject line.

Home Address

Address:

City:

State:

Zip:

Country:

Home Phone:

Cell Phone:

Office Address

Address:

City:

State:

Zip:

Country:

Office Phone:

Current Position

Title:

Department:

Institution:

Historically Underrepresented Groups

Do you consider yourself to be a member of a historically underrepresented group?

If yes, please elaborate:

Education

Academic Degrees

Please list all undergraduate and graduate institutions attended, beginning with the most recent.

Institution	Department(s)	Degree Earne	Date Awarded

Basic Project Information

Project Title:

Abstract:

Please submit an abstract of the Project Proposal that is no more than 100 words in length.
In your abstract, please state the ways in which your research project addresses the main themes of the grant in an original manner, how it charts new methodological terrain, and/or, if applicable, how it builds upon or draws from research from other disciplines. Successful applicants will demonstrate how their work and interests match the Negotiating Research in Congress Research Grants' aims.

Academic Disciplines and Fields of Inquiry:

Please identify the disciplines and/or fields of inquiry relevant to your work and the proposed research.

Project Status

Please indicate whether this is a new research project or part of an ongoing project, in 100 words or less.

Does the proposed project include other faculty researchers in addition to the applicant?

If yes, please include the names, titles, and affiliations of each faculty researcher on the proposed project.

Funding Sources

Please list other relevant fellowships or grants you have already received to support the proposed research project.

Please list other relevant fellowships or grants for which you are applying to support the proposed research project.

Have you ever been awarded a SSRC Grant or Fellowship?

If yes, please specify the program and award year.

Reference

Name and affiliation of person who will submit letter of reference in support of your application:

Name	Email	Affiliation

Submission Information

Digitally signed and submitted by **at**

Required Proposal Materials

Please upload **one single PDF document** which combines the following components in the order listed below:

Project Proposal (no longer than **2,000** words)

Bibliography (not to exceed **one** page)

CV (not to exceed **three** pages)

Review the Application Guidelines section of this portal for details on preparing each of these components.

Instructions for Uploading Your Document

The button below will allow you to transmit your document to the SSRC. When you have completed the upload, your file name should appear under "File Upload Status" below, as a blue link. You can confirm that the file has uploaded successfully by clicking on the blue link and viewing your file. (Sometimes the process takes some time; if your file name does not appear as a blue link, you may need to refresh your screen.)

As long as your application is still "in progress," you can upload revised versions of your document by simply repeating the upload process and selecting the new/revised version (this may have the same file name or a new file name). When you click on "Upload File," the revised version will be recorded and the old version erased. ***Note***: Once your application has been submitted, no changes will be permitted.

Proposed Budget

Using the budget form provided in the following link, please estimate your eligible direct costs associated with conducting the research proposed in this application.

NAC Research Grant Budget Form [link]

Review the Application Guidelines section of this portal for details on preparing this component.

To upload the completed budget form to your application below, you must convert it to Adobe Portable Document Format (PDF). Prior to converting to a PDF, please ensure that all text in each cell can be viewed clearly.

Instructions for Uploading Your Document

The button below will allow you to transmit your document to the SSRC. When you have completed the upload, your file name should appear under "File Upload Status" below, as a blue link. You can confirm that the file has uploaded successfully by clicking on the blue link and viewing your file. (Sometimes the process takes some time; if your file name does not appear as a blue link, you may need to refresh your screen.)

As long as your application is still "in progress," you can upload revised versions of your document by simply repeating the upload process and selecting the new/revised version (this may have the same file name or a new file name). When you click on "Upload File," the revised version will be recorded and the old version erased. *Note*: Once your application has been "submitted," no changes will be permitted.

Negotiating Agreement in Congress Research Grants
Proposed Budget Form

Instructions: Please list all amounts in U.S. Dollars ($). In the following sections, list all expenses you anticipate incurring in carrying out the proposed research described in your application and a description justifying these expenses. Attach additional sheets if necessary.

Expenses Not Covered:

living expenses near your home institution ● individual or institutional contributions to retirement plans, Social Security, or other insurance programs (excluding any necessary travel insurance during the research period) ● payment on loans, mortgages, or other personal indebtedness ● child care and financial support for dependent(s) ● salary or fringe benefits for the applicant ● indirect costs and overhead

Applicant Name:	

RESEARCH EQUIPMENT AND SUPPLIES

Expense	Description	Estimated Cost
Total Research Equipment and Supplies:	$	-

RESEARCH ASSISTANCE

Expense	Description	Estimated Cost
Total Research Assistance:	$	-

RESEARCH-RELATED TRAVEL AND ACCOMMODATIONS

Expense	Description	Estimated Cost
Total Research-Related Travel and Accommodations:	$	-

DATA AND MEDIA SUBSCRIPTIONS/ACQUISITIONS

Expense	Description	Estimated Cost
Total Data and Media Subscriptions/Acquisitions:	$	-

MISCELLANEOUS RESEARCH EXPENSES

Expense	Description	Estimated Cost
Total Miscellaneous Research Expenses:	$	-

| **TOTAL REQUESTED FROM SSRC** *(Amount cannot exceed $10,000)* | $ | - |

Letters of Reference

Please note: You must enter your referees from this page before they can log in to the online Letters of Reference section.

1) **Letters of Reference:**

Two Letters of Reference are necessary to complete your application.

2) Instructions for Requesting Letters of Reference:

Please select the "Add Referee" link below and provide the required information about your referee. You may include a personalized message to your referee and attach your proposal.

After you have entered the necessary information, click the "Send Email to Referee" button. An email request will be sent to the referee with instructions on how to complete the online Letter of Reference. After sending the request, the referee's name will appear in the "Referee Status" section below, along with the "Status" of the Letter of Reference itself.

You may send referees a reminder and track the status of your Letters of Reference below.

Letters of Reference, including all online submissions, are due by 11:59pm (EDT) on September 15, 2017.

ADD REFEREE [link]